Hi Valued Product Enrichment Portal user

Please note the updates to PEP listed below.

1.   Sub-bucket modifications.
2.   Reset Images.

1. Sub-buckets modification

1.1 New Sub-Bucket – Product Copy Rejection

We have added a new sub-bucket labelled '**Product Copy Rejection**'. The system will now alert you on any copy information that breaches the profanity rules.

- You will receive an email (example shown below) that summarises the rejection information and the instructions on the required steps to fix it.

> **From:** pep@myer.com.au
> **Sent:** Friday, 1 March 2019 11:45 AM
> **To:** <Supplier email address>
> **Subject:** [MYER-PEP] Product Copy has been rejected for Brand: Pleasure State White Label
>
> Copy for product 114912910_194225410 has been rejected for the following reason(s):
>
> Rejection Code(s):
>
>   Profanity/Banned words found
>
> Rejection Comments (if relevant):
>
>   Profanity word(s) found: 1
>
> Detailed comments available in PEP - Copy Reject Comment
>
> Please correct the copy and update the Copy Status to 20 once completed.
>
> Thank you.
>
> **The Product Enrichment Portal Team**
> 800 Collins Street, Docklands, VIC 3008
> https://pep.myer.com.au
>
> *Please refer to http://doc.pep.myer.com.au for all user documentation. For specific information on rejection reasons, please refer to the Style Guide.*
>
> *After consulting the documentation provided, if you have any further queries, please forward any correspondence or queries to: onlineenrichment@myer.com.au*

- The rejected product will appear in the '**Product Copy Rejection'** sub-bucket.

Product Photography Enrichment	179
Product Information Enrichment	178
Product Photography Rejection	1
Product Copy Rejection	1
URGENT – Due In 4 Weeks	7
OVERDUE – Product In Stock	138

- Further information on the rejection can be found under **Online Trading** section of the product information (as shown below)
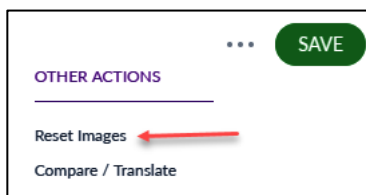

2. Reset Images

Reset images gives you the ability to change a product image after it has been published on the Myer website.
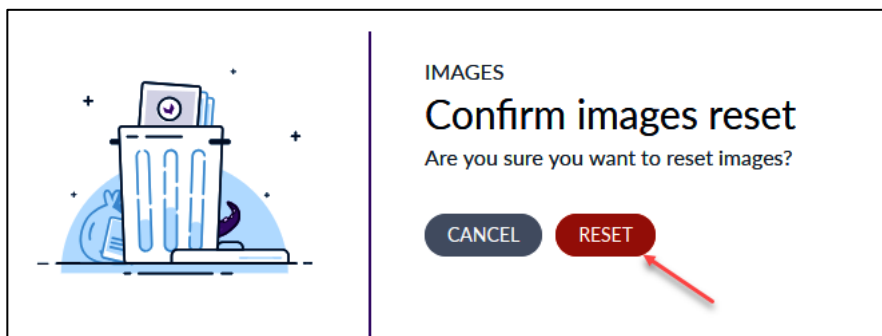
Do the following to reset an image:

1. Log into PEP.

2. From the PRODUCTS page, Locate the product.

3. From the drop down list select **Reset Images.**

4. The *IMAGES* page displays. Click **RESET**.

5. The system clears the following attributes:
   - Online Image 1-7
   - Online Swatch (Image if any)

- Myer Image Status
- Image Reject Code
- Image Reject Comment
- PEP Publish

The system then:

- Sets Image Status to '**10 - Awaiting upload'**

IMPORTANT NOTE:

The product images will still be shown on the MYER Online website until you replace the image and resubmit it and go through the PEP validation process flow according to your Tier, for approval.

6   From the *NEW IMAGES* area, remove the image(s) that you want to replace.

7.   Upload the replacement image(s).

8.   Set the Image status to '**20 - Submitted for MYER Review**'.

9.   Click **SAVE**.

Many thanks.

The Product Enrichment Portal Project Team

MYER

MY STORE

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